



## NOTICE: CALL FOR APPLICATIONS no. 06/2024

Católica Medical School

- Lisbon -

Academic year 2024/2025

2<sup>nd</sup> Cycle

(Integrated Master in Medicine)

- (Change of Institution/Course Pair Regime – 2<sup>nd</sup> Phase) -

The Integrated Master in Medicine arises from Decree-Law no. 74/2006 of 24<sup>th</sup> March, altered and republished by Decree-Laws no. 115/2013 of 7<sup>th</sup> August, 63/2016 of 13<sup>th</sup> September and 65/2018 of 16<sup>th</sup> August, and of Decree-Law no. 42/2005 of 22<sup>nd</sup> February, governed by the principles of the Regulation of Study Cycles of the Católica Medical School, approved by Order NR/REG/0244/2023 of 25<sup>th</sup> May 2023.

The Change of Institution/Course Pair regime is governed by Ordinance 181-D/2015 and by the Regulation for Access to the Undergraduate and Integrated Master Study Cycles of Universidade Católica Portuguesa, approved by Order NR/R/0208/2023 of 9<sup>th</sup> May 2023.

### 1. Conditions for admission of applicants

#### ▪ Applicants Holding Portuguese Secondary Education Diplomas

Applicants may apply if, by the end of the admissions period, **by 24<sup>th</sup> June 2024**, they meet all the following conditions:

- a) The Applicant holds a Portuguese secondary education diploma;
- b) The Applicant was enrolled and registered in another 1<sup>st</sup> cycle institution/course pair, and did not complete it;
- c) The Applicant completed the entrance exams, in any year, having obtained, in each of these exams, a score of at least 140 points (0 to 200), namely:
  - i. 02 - Biology and Geology  
and
  - ii. 07 - Physics and Chemistry  
and
  - iii. 16 – Mathematics;
- d) The Applicant meets the prerequisites established for admission to the degree program, namely:
  - i. Selection:
    - Minimum English proficiency score: European Common Framework of Reference for Languages (CEFR), level C1;
    - Group A – Interpersonal Communication;
  - ii. Ranking:
    - Motivation letter / Portfolio;
    - Mini Multiple Interviews;



e) The Applicant obtained an application score that is equal or greater than 150 points (out of 200).

▪ **Applicants Holding Foreign Secondary Education Diplomas**

Applicants may also apply if, by the end of the admissions period, **by 24<sup>th</sup> June 2024**, they meet all the following conditions:

- a) The Applicant holds a foreign secondary education diploma, obtained abroad or in Portugal, which is legally equivalent to Portuguese secondary education;
- b) The Applicant was enrolled and registered in another 1<sup>st</sup> cycle institution/course pair, and did not complete it;
- c) The Applicant completed, in any year, the final exams of the final year subjects of the respective foreign secondary education degree, equivalent to subjects in Portuguese education, which can be accepted in lieu of entrance exams, having furthermore obtained, in each of these, a score of at least 140 points (0 to 200), namely:
  - i. 02 - Biology and Geology  
and
  - ii. 07 - Physics and Chemistry  
and
  - iii. 16 – Mathematics;
- d) The Applicant meets the prerequisites established for admission to the degree program, namely:
  - i. Selection:
    - Minimum English proficiency score: European Common Framework of Reference for Languages (CEFR), level C1;
    - Group A – Interpersonal Communication;
  - ii. Ranking:
    - Motivation letter / Portfolio;
    - Mini Multiple Interviews;
- f) The Applicant obtained an application score that is equal or greater than 150 points (out of 200).

**NOTE:** the prerequisites are mandatory and will result in disqualification if they are not met, and are intended for the selection and ranking of applicants, being valid only for the academic year in which the applicant is applying.

**2. Number of Vacancies:**

There are **2** available vacancies for the Change of Institution/Course Pair regime.

**3. Deadlines**

<b>Applications (online)</b>	from 20 <sup>th</sup> May (from 09:00 a.m.) to 24 <sup>th</sup> June 2024 (until 11:59 p.m.)
<b>Motivation Letter / Portfolio (online)</b>	from 20 <sup>th</sup> May (from 09:00 a.m.) to 26 <sup>th</sup> June 2024 (until 11:59 p.m.) – 48 hours to complete the portfolio, after validation of the application



<b>Mini Multiple Interviews (in person)</b>	27 <sup>th</sup> June 2024
<b>Submission of Documents and Final Grades (online)</b>	from 28 <sup>th</sup> June to 02 <sup>nd</sup> July 2024
<b>Results (online)</b>	08 <sup>th</sup> July 2024
<b>Registration (online)</b>	08 <sup>th</sup> to 12 <sup>th</sup> July 2024
<b>First Day of Classes (online)</b>	10 <sup>th</sup> September 2024

**Note:** The last day of applications and registrations coincides with the deadline of the respective payments.

#### 4. Necessary documentation

The necessary documentation is as follows:

- Passport-type photo;
- Identification document – Citizen Card or, if other type of document, the tax identification number is also required;
- Qualifications certificate, if the Applicant holds a Portuguese secondary education diploma;
- Certificate/diploma of foreign secondary education (obtained abroad or in Portugal), legally equivalent to the Portuguese Diploma. Applicants will need to request an equivalence certificate at the Direção Geral de Educação (DGE), if they hold a foreign secondary education diploma;
- Certificate of National Exams - ENES Form, if the Applicant holds a Portuguese secondary education diploma;
- Proof of completion of foreign final exams or final year subject exams of the respective foreign secondary education degree, legally equivalent to the subjects in Portuguese education, if the Applicants holds a foreign secondary education diploma;
- Certificate of the curricular units completed in higher education (Portuguese or foreign) in which the Applicant was approved, with the respective grades, ECTS credits or workload and, for students who have attended foreign higher education institutions, a statement explaining the grading scale, if it is different from the Portuguese system;
- Program of the curricular units in which the Applicant was approved, for the purpose of granting potential creditations;
- Creditation plan for curricular units completed in the higher education course of origin, if applicable;
- Proof of English language proficiency. Minimum English proficiency score: European Common Framework of Reference for Languages (CEFR), level C1, proven by one of these certificates:
  - Cambridge English Exams - Cambridge English: Advanced (CAE) or Cambridge English: Proficiency (CPE) – minimum score of 180;
  - International English Language Testing System (IELTS) Academic - minimum score of 7;
  - Test of English as a Foreign Language, Internet-based Test (TOEFL iBT) - minimum score of 94;

- English Language Placement Test at Católica Languages & Translation - nível C1 of the CEFR;
- Applicants that prove that English is their first language or that completed the entirety of their secondary education in English.

**Notes:**

- Original documents / certificates are not required during the application.
- Original documents issued abroad in accordance with the legislation of the respective country, and documents issued outside Portugal legalized by a foreign civil servant, are considered legalized under Portuguese Law if the signature of the public servant is certified by a Portuguese diplomatic agent or consular officer in the respective State and the signature of that agent is authenticated with the respective consular seal. In cases of documents issued by signatories of the Hague convention of 5th October 1961, the documents will be legalized by apostille, under the terms of article 3 of the convention.
- Documents are only accepted if they are in Portuguese, English, French, Spanish or Italian. Documents in other languages must be presented as an official translation in English or Portuguese, duly certified and issued within the terms of notarial law.

**5. Submission of the application**

The application to the Integrated Master in Medicine degree program of the Católica Medical School is submitted exclusively via the online system, on the [Católica Medical School](#) website.

**6. Assessment of applications and publication of results**

The selection and ranking of applicants will be performed by the selected jury, composed of the Dean of the Católica Medical School, Professor António Medina de Almeida and of the members of the **Admissions Assessment Committee**.

Criterion (expressed on a scale from 0 to 200)	Weighting
ECTS completed by area in the higher education course of origin*	60%
Average of the grades of the curricular units completed in the higher education course of origin	10%
Secondary education average grade	10%
Entrance exams average grade	5%
Grade of the ranking prerequisites	15%

\*The score of the ECTS completed in the higher education course of origin will be evaluated according to the values defined in the following table.



*R*

Field of Study of the Course of Origin	No. of ECTS Completed	Score
ECTS completed in a course in the area of Medicine and Basic Medical Sciences	91,0 a 179,0	200
	61,0 a 90,0	190
	0,0 a 60,0	180
ECTS completed in a course in the area of Health and related areas	91,0 a 179,0	160
	61,0 a 90,0	150
	0,0 a 60,0	140
ECTS completed in a course in other areas	91,0 a 179,0	120
	61,0 a 90,0	110
	0,0 a 60,0	100

The results will be communicated to applicants through the application platform and by email, and will be expressed as follows: Admitted/Not Admitted/Excluded. The ranked and anonymized list can be consulted at the Academic and Administrative Services of Católica Medical School, in Sintra, and at the UCP Information Office, in Lisbon (Library building, 1<sup>st</sup> floor).

## 7. Operation

The Integrated Master in Medicine has a duration of 6 years (360 ECTS). Classes are usually taught from Monday to Friday, from 8:30 to 19:00. Assessments usually take place during the same hours as classes. The program is taught in English. The Integrated Master in Medicine involves teaching activities inside and outside of the classroom, and specific software is actively used. As a result, students are expected to own a laptop computer to ensure that they can complete all learning activities without limitations.

## 8. Tuition fees, payments and other fees

The value of tuition fees, payments and other fees are determined annually, and published in a separate document (*Tabela de propinas, taxas e emolumentos*), so these values may be subject to change in subsequent academic years.

Application Fee (Universidade Católica Portuguesa alumni)	900 €
Application Fee (other applicants)	1000 €
Enrollment and Annual Registration Fee	1650 €
Monthly Tuition Fee (10 monthly fees per year) – students who are nationals of the European Union or the Community of Portuguese Language Countries	1795 €
Monthly Tuition Fee (10 monthly fees per year) – international students	2255 €



The updated values can be consulted on the [Católica Medical School website](#).

The application fee is non-refundable in situations of cancellation, withdrawal or exclusion of the application.

The registration requires the payment of the respective fee (which includes student insurance), as well as the first 3 (three) monthly tuition fees, as indicated in the *Tabela de propinas, taxas e emolumentos*.

In cases of cancellation of registration **until 2<sup>nd</sup> September 2024**, the second and third monthly tuition fees will be refunded. The annual registration fee and the first monthly tuition fee are not refundable in cases of cancellation of registration, even if requested within the established deadline.

## 9. Registration

Information regarding registration will be sent to admitted applicants after results have been published. To complete the registration, the payment of the annual registration fee and the first 3 (three) monthly tuition fees will be required, as well as the submission of the online enrollment form including information requested by the Ministry of Science, Technology and Higher Education (RAIDES survey).

If the applicant does not register within the established deadline, their application will be considered to be withdrawn.

The original documents submitted during the application process must be presented **until 12<sup>th</sup> September 2024**, under penalty of cancellation of enrollment, and without any refund for payments made until that date. The submitted documents must be originals or authenticated copies. For the purpose of archiving in the student's individual record, the Academic Services may make a copy of the original document, which will be returned to the student, without any additional costs.

## 10. Creditation of previous training or education

Applicants may request the creditation of previously completed training or education. When requested, the creditation will be processed according to the Regulation of Creditations at Universidade Católica Portuguesa, approved by Order NR/C/0332/2019 of 24<sup>th</sup> October 2019, and the appropriate fees will be applied.

## 11. Contacts

<u>Emails</u>	<u>Telephone Numbers</u>
Academic Services at Católica Medical School: <a href="mailto:medicina.fm@ucp.pt">medicina.fm@ucp.pt</a>	Academic Services at Católica Medical School: (+351) 21 872 42 00
UCP Academic Services: <a href="mailto:admissions.lisboa@ucp.pt">admissions.lisboa@ucp.pt</a>	UCP Academic Services: (+351) 21 721 4083
Treasury Office: <a href="mailto:tesouraria.sede@ucp.pt">tesouraria.sede@ucp.pt</a>	Treasury Office: (+351) 21 721 40 79

Office hours (in person and via telephone) at the Academic and Administrative Services of Católica Medical School: Monday to Friday, from 9:30 a.m. to 1:00 p.m. and from 2:30 p.m. to 5:30 p.m.

Online office hours: by appointment, scheduled by e-mail



Location:

Área Académica e Administrativa

Faculdade de Medicina da Universidade Católica Portuguesa

Estrada Octávio Pato

2635-631 Rio de Mouro

Lisbon, 9<sup>th</sup> May 2024

Dean of Católica Medical School  
(Professor António Medina de Almeida)